

2022/2023 PROCUREMENT PLAN

Ministry/Parastatal ... NATIONAL TREASURY

Procuring Entity's Name ... KENYA INSTITUTE OF SUPPLIES EXAMINATION BOARD

Project Name (if applicable) N/A

Financial Year 2022-2023.



COMMON OFFICE SUPPLIES

No.	Item description	Unit	Quantity	Unit Cost Ksh	Procurement Method	Source of Funds	Estimated Cost Kshs.	Time Process	Status	Invite/ Advertise Tender	Bid opening	Bid evaluation	Tender award	Notification of Award	Contract Signing	Total time to contract signature	Date for completion of contract
1	In-Trays	Pcs	12	17,890.00	RFQ	Gok	214,680.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
2	Penholders	Pcs	10	2,400.00	RFQ	Gok	24,000.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
3	Photocopy papers A4	Reams	100	699.00	RFQ	Gok	69,900.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
4	Footscaps	Reams	12	699.00	RFQ	Gok	8,388.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
5	Sanitizers Fluid	5 Ltrs Container	5	3,299.00	RFQ	Gok	16,495.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
6	Mistize staplers	Pcs	6	899.00	RFQ	Gok	5,394.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
7	Simple remover	pcs	25	99.00	RFQ	Gok	2,475.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
8	Box files	pcs	200	379.00	RFQ	Gok	75,800.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
9	Clear Folders	pcs	50	65.00	RFQ	Gok	3,250.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
10	Ring Binder Files	pcs	200	289.00	RFQ	Gok	57,800.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022
11	Envelope A4 branded	pcs	1000	19.00	RFQ	Gok	19,000.00	Planned Days actual Days Variance	Reserved	1st Sept 2022	8th Sept 2022	9th Sept 2022	13th Sept 2022	14th Sept 2022	21st Sept 2022	7 days	30th Sept 2022

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ICT EQUIPMENT & SERVICES

Item No	Description	Annual	Qty	Unit Price	RFQ	Gok	Total Value	Planned		Open	Timeline									
								Days	Variance		1st Feb 2023	7th Feb 2023	8th Feb 2023	9th Feb 2023	10th Feb 2023	17th Feb 2023	7 days	23rd Mar 2023		
29	Internet Services	Annual	12	75,000.00	Framework	Gok	900,000.00	Planned Days	Variance	Open	1st Feb 2023	7th Feb 2023	8th Feb 2023	9th Feb 2023	10th Feb 2023	17th Feb 2023	7 days	23rd Mar 2023		
30	Web Hosting Licences	Annual	1	50,000.00	RFQ	Gok	50,000.00	Planned Days	Variance	Open	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022		
31	Email Hosting & Segmentation	Annual	1	641,620.00	RFQ	Gok	641,620.00	Planned Days	Variance	Reserved	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022		
32	Antivirus Licences for User Machines	Annual	35	1,610.00	RFQ	Gok	56,350.00	Planned Days	Variance	Open	1st Feb 2023	7th Feb 2023	8th Feb 2023	9th Feb 2023	10th Feb 2023	17th Feb 2023	7 days	24th Mar 2023		
33	Firewall Licences	Annual	1	200,000.00	RFQ	Gok	200,000.00	Planned Days	Variance	Open	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022		
34	KISEB E-Lines	Annual	2	49,110.00	RFQ	Gok	98,220.00	Planned Days	Variance	Open	7th Oct 2022	21st Oct 2022	25th Oct 2022	26th Oct 2022	2nd Nov 2022	9th Nov 2022	14 days	23rd Nov 2022		
35	KISEB Custom Phone Numbers	Annual	1	200,000.00	RFQ	Gok	200,000.00	Planned Days	Variance	Open	1st Feb 2023	7th Feb 2023	8th Feb 2023	9th Feb 2023	10th Feb 2023	17th Feb 2023	7 days	24th Mar 2023		
36	Additional IP phone (POE) (19) (5)	Annual	5	20,000.00	RFQ	Gok	100,000.00	Planned Days	Variance	Open	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	7 days	29th August 2022		
37	Student Portal Licences	Annual	1	50,000.00	restricted	Gok	50,000.00	Planned Days	Variance	Open	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	7 days	29th August 2022		
38	CCTV Hardware	Annual	1	34,620.00	RFQ	Gok	34,620.00	Planned Days	Variance	Open	7th Oct 2022	21st Oct 2022	25th Oct 2022	26th Oct 2022	2nd Nov 2022	9th Nov 2022	14 days	23rd Nov 2022		
39	CZKTECO Software	Annual	1	25,170.00	RFQ	Gok	25,170.00	Planned Days	Variance	Open	7th Oct 2022	21st Oct 2022	25th Oct 2022	26th Oct 2022	2nd Nov 2022	9th Nov 2022	14 days	23rd Nov 2022		
40	Network Switch	Annual	1	282,210.00	RFQ	Gok	282,210.00	Planned Days	Variance	Open	7th Oct 2022	21st Oct 2022	25th Oct 2022	26th Oct 2022	2nd Nov 2022	9th Nov 2022	14 days	23rd Nov 2022		
41	Server Disk Drives	Annual	5	111,020.00	RFQ	Gok	555,100.00	Planned Days	Variance	Reserved	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	7 days	29th August 2022		

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42	Server RAM Upgrade	Annual	3	85,000.00	RFQ	GoK	255,000.00	Planned Days	Reserved	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	29th August 2022			
								Variance											
								actual Days											
43	Processor	Annual	1	325,380.00	RFQ	GoK	325,380.00	Planned Days	Reserved	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	29th August 2022			
								actual Days											
								Variance											
44	ICT Manual Policy Development	Conference Facility	1	200,000.00	RFQ	GoK	200,000.00	Planned Days	Open	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	29th August 2022			
								actual Day											
								Variance											
								Planned Days	Reserved	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	29th August 2022			
								actual Day											
								Variance											
								Planned Days	Reserved	2nd August 2022	9th August 2022	10th August 2022	11th August 2022	13th August 2022	20th August 2022	29th August 2022			
								actual Days											
								Variance											
45	Arbitrage Licences for Servers	Annual	10	13,290.00	RFQ	GoK	132,900.00	Planned Days	Reserved	7th Oct 2022	21st Oct 2022	25th Oct 2022	26th Oct 2022	2nd Nov 2022	9th Nov 2022	14 days			
								actual Days											
								Variance											
46	Electric Computer Dust Blower	Annual	1	10,730.00	RFQ	GoK	10,730.00	Planned Days	Reserved	7th Oct 2022	21st Oct 2022	25th Oct 2022	26th Oct 2022	2nd Nov 2022	9th Nov 2022	14 days			
								actual Days											
								Variance											
47	Telephone-Mobile Handset	Annual	1	45,000.00	Direct Procurement	GoK	45,000.00	Planned Days	Reserved	8th July 2022	23th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days			
								actual Days											
								Variance											
48	Extension Cables	Annual	10	2,500.00	RFQ	GoK	25,000.00	Planned Days	Reserved	1st Feb 2023	7th Feb 2023	8th Feb 2023	9th Feb 2023	10th Feb 2023	17th Feb 2023	7 days			
								actual											
								Variance											
49	Bulk Sims	Units	200,000	1.00	RFQ	GoK	200,000.00	Planned Days	Reserved	4th April, 2023	11th April, 2023	12th April, 2023	13th April, 2023	14th April, 2023	21st April, 2023	7 DAYS			
								actual Days											
								Variance											

CAPACITY DEVELOPMENT

50	Annual Certification Awards	Conference Facility	1	600,000.00	RFQ	GoK	600,000.00	Planned Days	Open	4th April, 2023	11th April, 2023	12th April, 2023	13th April, 2023	14th April, 2023	21st April, 2023	7 DAYS
								actual Days								
								Variance								
								Planned Days	Reserved	4th April, 2023	11th April, 2023	12th April, 2023	13th April, 2023	14th April, 2023	21st April, 2023	7 DAYS
								actual Days								
								Variance								
								Planned Days	Reserved	4th April, 2023	11th April, 2023	12th April, 2023	13th April, 2023	14th April, 2023	21st April, 2023	7 DAYS
								actual Days								
								Variance								
								Planned Days	Open	4th April, 2023	11th April, 2023	12th April, 2023	13th April, 2023	14th April, 2023	21st April, 2023	7 DAYS
								actual Days								
								Variance								

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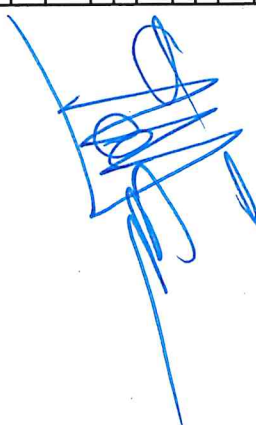
SERVICE CONTRACTS

Contract No.	Description	Duration	Quantity	Unit	Material	Estimate No.	Planned Days	Actual Days	Status	Start Date	End Date	Days	End Date
60		Travel	1		GoK		Planned Days	2nd August 2022	Reserved		9th August 2022	7 days	29th August 2022
							Actual Days						
61	Review of Governance Instruments, audit and Compliance	Conference Facility	1		GoK		Planned Days	1st Nov. 2022	Open		9th Nov. 2022	7 DAYS	29th Nov. 2022
							Actual Days						
61		Travel	1		GoK		Planned Days	1st Nov. 2022	Reserved		10th Nov. 2022	7 DAYS	29th Nov. 2022
							Actual Days						
61		Travel	1		GoK		Planned Days	8th Nov. 2022	Open		9th Nov. 2022	7 DAYS	29th Nov. 2022
							Actual Days						
61		Conference Facility	1		GoK		Planned Days	4th April, 2023	Open		12th April, 2023	7 DAYS	28th April, 2023
							Actual Days						
62	Quality Assurance System Development	Travel	1		GoK		Planned Days	4th April, 2023	Reserved		12th April, 2023	7 DAYS	28th April, 2023
							Actual Days						
62		Travel	1		GoK		Planned Days	1st Nov. 2022	Reserved		9th Nov. 2022	7 DAYS	29th Nov. 2022
							Actual Days						
62		Travel	1		GoK		Planned Days	1st Nov. 2022	Reserved		10th Nov. 2022	7 DAYS	29th Nov. 2022
							Actual Days						
63	Consultancies expenses	Conference Facility	1		GoK		Planned Days	1st Nov. 2022	Reserved		9th Nov. 2022	7 DAYS	29th Nov. 2022
							Actual Days						
63		Travel	1		GoK		Planned Days	1st Nov. 2022	Reserved		10th Nov. 2022	7 DAYS	29th Nov. 2022
							Actual Days						
64	Cleaning Services	12 Months	12		GoK		Planned Days	8th July 2022	Reserved		25th July 2022	14 days	23rd August 2022
							Actual Days						
64		12 Months	12		GoK		Planned Days	4th Feb 2023	Reserved		22nd Feb 2023	7days	13th March 2023
							Actual Days						
65	Catering Services	12 Months	12		GoK		Planned Days	4th Feb 2023	Reserved		19th Feb 2023	7days	13th March 2023
							Actual Days						
65		12 Months	12		GoK		Planned Days	4th Feb 2023	Reserved		22nd Feb 2023	7days	13th March 2023
							Actual Days						
66	General Insurance Cover	12 Months	1		GoK		Planned Days	4th Feb 2023	Reserved		19th Feb 2023	7days	13th March 2023
							Actual Days						
66		12 Months	1		GoK		Planned Days	4th Feb 2023	Reserved		22nd Feb 2023	7days	13th March 2023
							Actual Days						
67	Servicing and Maintenance of Printer	12 Months	2		GoK		Planned Days	8th July 2022	Reserved		25th July 2022	14 days	23rd August 2022
							Actual Days						
67		12 Months	2		GoK		Planned Days	8th July 2022	Reserved		22nd July 2022	14 days	23rd August 2022
							Actual Days						
68	Servicing and Maintenance of Desktop Computers	12 Months	30		GoK		Planned Days	8th July 2022	Reserved		25th July 2022	14 days	23rd August 2022
							Actual Days						
68		12 Months	30		GoK		Planned Days	8th July 2022	Reserved		22nd July 2022	14 days	23rd August 2022
							Actual Days						
69	Supply of Drinking Water	12 Months	1		GoK		Planned Days	4th Feb 2023	Reserved		22nd Feb 2023	7days	13th March 2023
							Actual Days						
69		12 Months	1		GoK		Planned Days	4th Feb 2023	Reserved		19th Feb 2023	7days	13th March 2023
							Actual Days						

70	Medical Insurance Cover	12 months	1	2,500,000.00	Framework	Gok	2,500,000.00	Planned Days	Open	4th Feb 2023	19th Feb 2023	22nd Feb 2023	23rd Feb 2023	25th Feb 2023	5th March 2023	7days	13th March 2023
								actual Days									
								Variance									
71	Motor Vehicle Comprehensive Insurance Cover	12 Months	1	160,000.00	Framework	Gok	160,000.00	Planned Days	Open	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022
								actual Days									
								Variance									
72	Legal expenses	12 Months	1	300,000.00	Framework	Gok	300,000.00	Planned Days	Reserved	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022
								actual Days									
								Variance									
73	Car Hire/Travel/Flights Services	12 Months	1	1,000,000.00	RFQ	Gok	1,000,000.00	Planned Days	Reserved	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022
								actual Days									
								Variance									
74	Kitchen Consumables & Folders	12 Months	1	300,000.00	RFQ	Gok	300,000.00	Planned Days	Reserved	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022
								actual Days									
								Variance									
75	Office Repair, Maintenance and Operations	12 Months	4	25,000.00	Framework	Gok	100,000.00	Planned Days	Reserved	Continuous	Continuous	Continuous	Continuous	Continuous	Continuous	Continuous	Continuous
								actual Days									
								Variance									

CAPITAL EXPENDITURES-GOODS & WORKS

76	Magnane Display Kit/Multishelves	Year	1	20,000.00	RFQ	Gok	20,000.00	Planned Days	Reserved	1st Nov. 2022	8th Nov. 2022	9th Nov. 2022	10th Nov. 2022	11th Nov. 2022	18th Nov. 2022	7 Days	29th Nov. 2022
								actual Days									
								Variance									
77	Staff Chairs	Year	12	22,500.00	RFQ	Gok	270,000.00	Planned Days	Reserved	1st Nov. 2022	8th Nov. 2022	9th Nov. 2022	10th Nov. 2022	11th Nov. 2022	18th Nov. 2022	7 DAYS	29th Nov. 2022
								actual Days									
								Variance									
78	Front Office Chairs	Year	1	23,000.00	RFQ	Gok	23,000.00	Planned Days	Reserved	1st Nov. 2022	8th Nov. 2022	9th Nov. 2022	10th Nov. 2022	11th Nov. 2022	18th Nov. 2022	7 DAYS	29th Nov. 2022
								actual Days									
								Variance									
79	Ten Station furniture	Year	1	53,700.00	RFQ	Gok	53,700.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023
								actual Days									
								Variance									
80	Ladder	year	1	18,000.00	RFQ	Gok	18,000.00	Planned Days	Reserved	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022
								actual Days									
								Variance									

81	Office Vehicle	year	1	5,144,800.00	Open Tender	ATA	5,144,800.00	actual Days	Reserved										
				Variance															
82	Vehicle Maintenance Cost & Fuel	year	1	500,000.00	Framework	ATA	500,000.00	Planned Days	Reserved	8th July 2022	22th July 2022	25th July 2022	26th July 2022	2nd August 2022	9th August 2022	14 days	23rd August 2022		
				actual Days															
83	Office Desks	Year	1	57,500.00	RFQ	GoK	57,500.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				Variance															
84	L-Shape Workstation Desk	Year	2	31,800.00	RFQ	GoK	63,600.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				Variance															
85	CEO Office table with two stools	year	1	37,500.00	RFQ	GoK	37,500.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				actual Days															
86	Cabinet	year	5	25,200.00	RFQ	GoK	126,000.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				Variance															
87	Safe Cabinet	Year	2	195,000.00	RFQ	GoK	390,000.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				actual Days															
88	Office safe	Year	1	47,000.00	RFQ	GoK	47,000.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				Variance															
89	Projector	year	1	79,500.00	RFQ	GoK	79,500.00	Planned Days	Reserved	1st Nov. 2022	8th Nov.2022	9th Nov. 2022	10th Nov. 2022	11th Nov. 2022	18th Nov. 2022	7 DAYS	29th Nov. 2022		
				actual Days															
90	Projector screen	year	1	17,520.00	RFQ	GoK	17,520.00	Planned Days	Reserved	1st Nov. 2022	8th Nov.2022	9th Nov. 2022	10th Nov. 2022	11th Nov. 2022	18th Nov. 2022	7 DAYS	29th Nov. 2022		
				Variance															
91	Shredder	year	1	200,000.00	RFQ	GoK	200,000.00	Planned Days	Reserved	4th Feb 2023	19th Feb 2023	22nd Feb 2023	23rd Feb 2023	25th Feb 2023	5th March 2023	7days	13th March 2023		
				actual Days															
92	UPS	year	3	10,000.00	RFQ	GoK	50,000.00	Planned Days	Reserved	4th Feb 2023	19th Feb 2023	22nd Feb 2023	23rd Feb 2023	25th Feb 2023	5th March 2023	7days	13th March 2023		
				Variance															
93	Large Suite Cases	year	2	9,400.00	RFQ	GoK	18,800.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				actual Days															
94	3-Seater leather Sofa and with a wooden table	year	1	142,500.00	RFQ	GoK	142,500.00	Planned Days	Reserved	10th Jan 2023	16th Jan 2023	17th Jan 2023	18th Jan 2023	19 th Jan 2023	25th Jan 2023	7 days	2nd Mar 2023		
				Variance															
EXAMINATIONS AND MARKETING																			
		N/paper	3	475,000.00	Direct Procurement	GoK	1,425,000.00	Planned Days	Open	2nd Jan, 1st Sep, 1st May, 2023	9th Jan, 8th Sep, 8th May, 2023	10th Jan, 9th may, 9 Sep 2023	11th Jan, 10th may, 10th Sep 2023	12th Jan, 11th May, 11th Sep 2023	19th Jan, 18th May, 18th Sep 2023	7 days	2nd Feb, 1st June, 1st Oct 2023		

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